

**TOWN OF DARIEN  
BOARD OF SELECTMEN  
APRIL 7, 2014**

ATTENDANCE: First Selectman Jayme Stevenson; Christopher (Kip) Hall, Susan Marks, Gerald Nielsen, E. Reilly Tierney.

STAFF: Karl Kilduff, Administrative Officer.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 7:00 p.m.

REPORT from Zoning Board of Appeals

Mr. Chuck Deluca reviewed the purview and responsibilities of the ZBA as follows:

- Determination of applications for variances and appeals based on CT Statutes Section 8-6.
- Interpretation of regulations and receive request for application.
  - He explained that determination of hardship based on difficulty such as extensions for wetlands, topography of sub-divisions, etc.

He gave an overview of the number of applications processed last year of 82 of which 76 were granted. He read statistics and trends of applications granted for the past year and comparisons of the last five years. He explained that the Board meets once per month and the composition of the Board is four members and three alternates. He added that with a vacancy since May 2013, there has been a time lag with appointments.

Mr. Nielsen asked about trends on height applications, and Mr. Deluca replied that mostly the applications have been for setbacks, generator replacements, and sign size.

First Selectman Stevenson asked how many applications were as a result of Storm Sandy and Mr. Deluca replied 18, mostly from Noroton bay, where 16 were granted and 2 did not need a variance.

Ms. Marks asked what type of credentials they look for with Board appointments, and Mr. Deluca replied that the ability to read plans and some construction or architectural/engineering background is helpful

First Selectman Stevenson thanked Mr. Deluca for the report and for the hard work that the Board does for the Town.

## FIRST SELECTMAN'S REPORT

First Selectman Stevenson read her report, as follows:

- The Board of Finance has deliberated and held Q&A sessions with the Board of Education budget and has forwarded the budget on to the RTM.
- Chief Loviello has requested civilian dispatch and the Board of Finance has agreed in concept pending cost approval. It was agreed to hire one and to reevaluate the matrix after assessing a trial period of the new service.
- There is agreement to fund a new radio system out of the General Fund with no taxpayer burden on residents.

## ADMINISTRATIVE OFFICER'S REPORT

Mr. Kilduff stated that the demolition process is underway with 4 Short Lane with some abatement of asbestos, and specs are in development with the contractor. There are two applications for STEAP grants for the Town generator replacement, which was not granted through FEMA. The applications are in process seeking new funding sources and will be forwarded on to Hartford.

PUBLIC COMMENT – None

## NEW BUSINESS

**Discuss and take action on approval of Darien Sidewalk Sales & Family Fun Days to the Darien Chamber of Commerce to be held July 10 through July 12, 2014.**

**\*\* MR. NIELSEN MOVED TO APPROVE THE FOLLOWING:  
THE BOARD OF SELECTMEN OF THE TOWN OF DARIEN HEREBY GRANTS  
PERMISSION TO THE DARIEN CHAMBER OF COMMERCE FOR DARIEN  
SIDEWALK SALES & FAMILY FUN DAYS TO BE HELD JULY 10 THROUGH JULY  
12, 2014, SUBJECT TO THE REQUIREMENTS OF THE DARIEN POLICE  
DEPARTMENT AND PLANNING & ZONING DEPARTMENT.**

**\*\* MS. MARKS SECONDED THE MOTION.**

**\*\* MOTION PASSED UNANIMOUSLY.**

Transfers:

## Parks & Recreation

First Selectman referred to the supporting documentation and it was noted that these increases cannot be covered completely with internal transfers at this date. Mr. Tierney asked for further explanation, and the rationale for the transfer was explained with the impact on services provided for the season.

**\*\* MR. NIELSEN MOVED TO APPROVE THE FOLLOWING TRANSFER:  
RESOLVED:**

That the following transfer of appropriations is approved for referral to the Board of Finance:

<u>From:</u>			<u>To:</u>		
Acct. Number	Account Name	Amount	Acct. Number	Account Name	Amount
10603001 81003	Seas. Maintenance	3000	10603001 81004	Overtime	6000
Contingency		9350	10602001 82019	Security services	2500
10604001 82033	Pro Exp-gym floor	5000	10605001 83024	Fac Maint Materials	6850
			10605001 82053	Potable Water	2000
	<b>TOTAL</b>	<b>\$17,350</b>		<b>TOTAL</b>	<b>\$17,350</b>

**\*\* MR. HALL SECONDED THE MOTION.  
\*\* MOTION PASSED UNANIMOUSLY.**

#### AGENDA REVIEW

Mr. Tierney asked for an update on the cost overruns at the Mather Center with a summary of the variances versus budget. First Selectman noted that Mr. Campbell was scheduled to provide an update at the last meeting, but was rescheduled to member absences.

First Selectman Stevenson noted that the Parking Authority meeting will be convened following tonight's meeting adjournment and will meet periodically as needed.

It was noted that the agenda will include ordinance changes with going from Representative Agency to a Council of Governance and this will be brought to the Board in May.

#### APPOINTMENTS RE-APPOINTMENTS

Consider and take action on the following appointments:

Beth Cherico to the Youth Commission for a 3-year term beginning on April 1, 2014 and expiring on March 31, 2017.

**\*\* MR. TIERNEY MOVED TO APPROVE THE APPOINTMENT OF BETH  
CHERICO TO THE YOUTH COMMISSION FOR A 3-YEAR TERM  
BEGINNING ON APRIL 1, 2014 AND EXPIRING ON MARCH 31, 2017.  
\*\* MR. HALL SECONDED THE MOTION.  
\*\* MOTION PASSED UNANIMOUSLY**

Re-affirmation of re-appointments made on March 24, 2014:

First Selectman Stevenson noted a technical correction that the agenda was incorrectly noted as a special meeting, thus amending the agenda was not in the meeting regulations for suspension of the rules. Therefore reaffirmation of the reappointments for the record was required, as follows:

Consider and take action on the following **re-appointments** to the Beautification Commission:

- a.) Sandy Drimal for a 3-year term beginning on December 1, 2012 and expiring on November 30, 2015.
- b.) Sandy Filmer for a 3-year term beginning on December 1, 2013 and expiring on November 30, 2016.
- c.) Sabina Harris for a 3-year term beginning on December 1, 2013 and expiring on November 30, 2016.
- d.) Heather Pommernelle for a 3-year term beginning on December 1, 2013 and expiring on November 30, 2016.
- e.) Marianne Wadleigh for a 3-year term beginning on December 1, 2013 and expiring on November 30, 2016.

Consider and take action on the following **re-appointments**:

- a.) Robin Woods to the Commission on Aging for a 3-year term beginning on April 1, 2012 to March 31, 2015.
- b.) Edward Carabillo to the Monuments & Ceremonies Commission for a 3-year term beginning on December 1, 2012 and expiring on November 30, 2015.
- c.) Susan Daly to the Parks & Recreation Commission for a 3-year term beginning on April 1, 2013 and expiring on March 31, 2016.
- d.) Gary Greene to the Zoning Board of Appeals for a 3-year term beginning on July 1, 2013 and expiring on June 30, 2016.

**\*\* MR. HALL MOVED TO APPROVE THE REAFFIRMATION OF THE RE-APPOINTMENTS AS LISTED ABOVE.**  
**\*\* MS. MARKS SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY**

Approval of Minutes

Regular Meeting of March 17, 2014

The following corrections were noted:

Page 1: Bill Kraft should be Phil Kraft, Hammett should be Hammell.

Page 2: BCE should be BOE and BCS should be BOS throughout the page.

Ms. Marks noted that page 2 of the First Selectman's letter to the BOE on Public Act 13-60 on consolidation of Town services was not included as a supplemental attachment.

**\*\* MR. HALL MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 17, 2014 AS AMENDED WITH CORRECTIONS NOTED.**

**\*\* MS. MARKS SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY.**

Special Meeting of March 24, 2014

**\*\* MR. HALL MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF MARCH 24, 2014 AS SUBMITTED.**  
**\*\* MS. MARKS SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY.**

Regular Meeting of March 24, 2014.

Page 2: paragraph 3, add for fiscal year 2015-16.

Page 3: After COO add issued.

**\*\* MR. HALL MOVED TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF MARCH 24, 2014 AS AMENDED WITH CORRECTIONS NOTED.**  
**\*\* MS. MARKS SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY.**

FORTHCOMING MEETINGS

April 8, 2014	Joint Department Heads Meeting at <b>8:30 AM</b>
April 8, 2014	Board of Finance Regular Meeting at 7:30 PM
April 8, 2014	Planning & Zoning Commission Regular Meeting at 8:00 PM
April 9, 2014	Board of Education Regular Meeting at 7:30 PM
April 10, 2014	Board of Finance Regular Meeting at 7:30 PM
April 21, 2014	Board of Selectmen Regular Meeting at 7:00 PM

It was noted that the Parking Authority meeting would be convened following adjournment.

There was no other business.

Adjournment

**\*\* MR. NIELSEN MOVED TO ADJOURN THE MEETING.**  
**\*\* MR. HALL SECONDED THE MOTION.**  
**\*\* MOTION PASSED UNANIMOUSLY**

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,  
Marilyn Knox,  
Telesco Secretarial Services